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- (5) Jurisprudence
 - (6) Leadership
 - (7) Promotion
- (b) After being installed, the Grand Guardian shall announce the membership of the Standing Committees.
 - (c) Additional committees may be appointed by the GG as deemed necessary.
 - (d) All committee chairmen, except for Appeals and Grievance Committee, shall submit a written report of their committee's activities during the year, thirty (30) days prior to the Annual Session of the GGC.

Section 4. Membership and Duties of Standing Committees.

- (a) **Appeals and Grievance Committee** shall consist of three (3) members. No elective GGC Officer shall serve on this committee. Committee does not report at the Annual Session of the GGC and no report is included in the proceedings. It shall be the duty of this committee to:
 - (1) Investigate all appeals and grievances which are lawfully filed with the committee within thirty (30) days of receipt of an appeal or grievance.
 - (2) Make recommendations as to the disposition of the appeal or grievance to the members of the Executive GGC only.
- (b) **Audit Committee** shall consist of three (3) members. At each annual session one (1) member shall be appointed for three (3) years.
 - (1) The Audit Committee shall prepare a preliminary report of the books of the GGC to be given at the Annual Session.
 - (2) The Audit Committee shall audit the books of the Grand Secretary, Grand Treasurer, Grand Bethel and the Miss Oregon Job's Daughter program within thirty (30) days after the closing of the Grand Guardian Council Year. A complete report of the audit shall be placed on file with the Grand Secretary, Grand Treasurer and the Finance Committee,
- (c) **Educational Scholarship Committee** shall consist of five (5) members. They shall be the VGG, VAGG, Grand Guide and Grand Marshal, and one at large member from the GGC.
 - (1) Scholarship awards shall be in the amount of one thousand dollars (\$1000) each. The number of scholarships awarded will depend on funds available and applications approved. Awards will be given to members in good standing, including Majority Members of Bethels in the State of Oregon provided the Education Fund shall never be less than three thousand dollars (\$3000.00).
 - (2) A scholarship award shall be used by the recipient to further her education or training in any vocation. The educational purpose shall be interpreted to cover any form of finishing education whether it is business or vocational training or the completion of an education in a chosen field. Such scholarship awards shall be used by the recipient within a year of receiving such an award.
- (d) **Budget and Finance Committee** shall consist of three (3) members.
 - (1) The committee shall receive proposed operating budgets for the ensuing year from the VGG and VAGG and the Youth Committee shall submit proposed budget to the GG, AGG, VGG, and VAGG sixty (60) days prior to the Annual Session of the GGC.
 - (2) The proposed budget will be presented as part of the Annual Report of the Budget Committee, and shall be distributed to the delegates thirty (30) days the prior to the Annual Session of the GGC for adoption.
 - (3) The committee shall furnish a copy of the approved budget within ten (10) days after the adoption by the GGC, to the EGGC members, the Youth Committee members and each member of the Finance Committee.

**ARTICLE IX
DISCIPLINE AND REMOVAL FROM OFFICE**

See Supreme B-GGC 5, Article IX

**ARTICLE X
APPEALS**

See Supreme B-GGC 5, Article X

**ARTICLE XI
MANUAL OF RULES AND REGULATIONS**

See Supreme B-GGC 5, Article XI, Section 1 (a) – (e).

- (f) Amendments to the Manual of Rules and Regulations may be made at any Annual Session of the GGC by a two-thirds (2/3) affirmative vote of the voting delegates present providing such amendments have been sent to the Grand Secretary at least sixty (60) days prior to the Annual Session and a copy sent to each voting member of the GGC on the mailing list at least thirty (30) days prior to the Annual Session.

Section 2.

- (a) Proposed amendments for immediate action may be submitted to the Grand Secretary if signed by delegates representing two thirds (2/3) of the chartered Bethels. Upon verification of the validity of the signers, the Grand Secretary will request Jurisprudence to determine if it can be legally passed under Supreme law and present it to the GGC for action by the voting delegates. Immediate amendments require a unanimous affirmative vote for adoption. Supreme approval noted in Section 1 above is required before it becomes law.

- (b) All expenditures not in the approved Budget shall have the pre-approval of the Grand Guardian Council Finance Committee unless other arrangements have been made with the Youth Committee and approved.

Section 3. Audit

- (a) The Youth Committee shall be responsible to see that the books of the Grand Bethel and the reconciled bank statements are given to the Grand Secretary to be presented to the Audit Committee for the annual audit.

ARTICLE VI

GRAND BETHEL HONORED QUEEN SCHOLARSHIP

Section 1. Award

- (a) All money, donations and bequests specified for the purpose of the Grand Bethel Honored Queen Scholarship and interest that-accumulates shall remain in the scholarship.

Section 2.

- (a) A scholarship shall be awarded to the Grand Bethel Honored Queen in the amount of no more than one thousand dollars (\$1000.00) upon completion of her year provided there are sufficient funds to award the scholarship.

**ARTICLE VII
AMENDMENTS**

Section 1.

- (a) Recommendations for proposed amendments to the Rules and Regulations of the Grand Bethel:
- (1) Shall be written by members of the Grand Bethel and then sent to the Youth Committee sixty (60) days prior to any scheduled meeting of the Grand Bethel Congress.
 - (2) Or shall be written by members of the Grand Guardian Council and sent to the Youth Committee sixty (60) days prior to any scheduled meeting of the Grand Bethel.
- (b) The Youth Committee will make proposed amendments that have been submitted correctly available to the Grand Bethel members at least thirty (30) days prior to the scheduled meeting.
- (c) All amendments approved by the Grand Bethel shall be submitted in the proper manner by a member of the Youth Committee to the GGC for approval at the Annual Session of the GGC.
- (d) Amendments become effective when approved by the GGC and the Jurisprudence Committee of the SGC.

ARTICLE IV QUALIFICATIONS

Section 1.

- (a) Miss Oregon Job's Daughter shall be a Daughter who possesses a thorough knowledge of the Order. She must be able to speak extemporaneously and represent the Order with dignity, poise, charm and good manners and charm. She should exude a general attitude that is positive and at all times seek to promote public knowledge of the Order.

ARTICLE V ELIGIBILITY

Section 1. Contestant

- (a) A Daughter must meet the eligibility requirements as set forth in the Rules and Regulations of the Miss International Job's Daughter pageant to be eligible to compete at the Miss IJD pageant during her term. See Supreme R & R Pageant 2, Article V
- (b) She should be willing and able to travel throughout the State of Oregon during her term as Miss Oregon Job's Daughter to promote Job's Daughters and the Good of the Order.
- (c) Each contestant and her parent(s), or legal guardian(s), shall sign a consent form prior to pageant entry.
- (d) A current or previous Miss Oregon Job's Daughter is not eligible to compete in future pageants. This includes runners-up of previous pageants who were later installed as Miss Oregon Job's Daughter.
- (e) A Bethel may have more than one (1) contestant.

Section 2. Jurisdictional

- (a) The State of Oregon shall have the right to send one (1) Daughter to compete in the Miss International Job's Daughter Pageant.
- (b) Miss Oregon Job's Daughter shall compete in the International Pageant that occurs during her term. If she is unable to attend the Annual Session of the SGC, the 1st runner-up will be sent in her place.
- (c) In the event that a Miss Oregon Job's Daughter cannot fulfill her term, the 1st runner-up will become Miss Oregon Job's Daughter. If she is unable to accept, selection shall be made in succession from the runners-up.

ARTICLE VI MISS OREGON JOB'S DAUGHTER PAGEANT

Section 1. General

- (a) Miss Oregon Job's Daughter shall be selected by competition at the Miss Oregon Job's Daughter Pageant held in October each year or during an alternate month that is recommended by the Youth Committee and approved by the Grand Guardian.
- (b) In the event of a tie, it will be broken by referring to the combined written test and recitation scores of the tied contestants. The contestant with the highest combined score will be declared Miss Oregon Job's Daughter.

Section 2. Requirements for Judging

- (a) Written Test
- (1) The test will consist of an examination based on general knowledge of the JDI Constitution and Bylaws, Manual of Rules and Regulations, and the Ritual

ARTICLE VIII SUCCESSION

Section 1.

- (a) Miss Oregon Job's Daughter shall compete in the International Pageant that occurs during her term. If she is unable to attend the Annual Session of the SGC, the 1st runner-up will be sent in her place
- (b) In the event that a Miss Oregon Job's Daughter cannot fulfill her term, the 1st runner-up will become Miss Oregon Job's Daughter. If unable to accept, selection shall be made in succession from the runners-up.

ARTICLE IX FINANCE

Section 1. Receipts

- (a) The Miss Oregon Job's Daughter shall be financed as follows:
 - (1) Entry fees shall be paid by the contestant or her Bethel.
 - (2) Miss Oregon Job's Daughter fund raising projects. At least one (1) fundraiser during her term shall be for the expenses incurred by Miss Oregon Job's Daughter travel to the Supreme Session in which she competes.
 - (3) Gifts.
 - (4) Coin March at the Pageant.
- (b) Other income efforts as designated by the Youth Committee

Section 2. Disbursements

- (a) The Youth Leadership Team shall submit a budget for approval by the Grand Guardian Council.
 - (1) All expenditures shall be reimbursed as per the approved Budget.
 - (2) All expenditures not in the approved Budget shall have prior approval of the Grand Guardian Council Finance Committee unless other arrangements have been made with and approved by the Youth Committee.

Section 3. Audit

- (a) The Youth Committee shall be responsible to see that the books of the Miss Oregon Job's Daughter program and the reconciled bank statements are given to the Grand Secretary to be presented to the Audit Committee for the annual audit.

ARTICLE X MISS OREGON JOB'S DAUGHTER SCHOLARSHIP

Section 1. General

- (a) The fund shall be known as the Miss Oregon Job's Daughter Scholarship.
- (b) All money, donations and bequests specified for the purpose of the Miss Oregon Job's Daughter Scholarship and interest that accumulates shall remain in the scholarship fund.

Section 2. Award

- (a) A scholarship shall be awarded to Miss Oregon Job's Daughter in the amount of no more than one thousand dollars (\$1000.00) upon completion of her year if there are sufficient funds to do so.

Oregon Supplemental Instruction 1

ELECTIONS AT THE ANNUAL SESSION OF THE GRAND GUARDIAN COUNCIL

Section 1.

- (a) At 9:00 a.m. the Associate Grand Guardian (AGG) shall read the appropriate sections of the Constitution and Bylaws, C-GGC, Article VI Eligibility, Section 1. (a) and (c), (d), (e) and (f) and Manual of Rules and Regulations C-GGC, Article VI Eligibility Section 1. (g), then Constitution and Bylaws C-GGC 2 Article VII Election, Voting Privileges and Proxy, Section 1. Election (a) and (c) and Section 2. Voting Privileges and Manual of Rules and Regulations C-GGC, Article VII Election, Section 1 (b) and (d) and Section 3.
- (b) AGG shall direct the Grand Inner Guard and Grand Outer Guard to permit no one to leave or enter while a ballot is taking place.
- (c) AGG names the tellers and their Chairman and asks them to pick up the ballots from the Grand Secretary's desk and distribute them to those who show a voting card and instructs all delegates to hold up their voting cards until they have received a ballot. After the ballots have been distributed the AGG will instruct the delegates as follows:
- (1) Write only on the ballot when requested to do so, as using a wrong ballot will result in an illegal ballot and that vote will be counted for a majority.
 - (2) Write clearly on the ballot, because if it cannot be clearly understood it will also be considered an illegal ballot. Minor spelling errors will not disqualify a ballot.
 - (3) Place the ballot UNFOLDED, in the collection container.
 - (4) Those who aspire to an office, must go to the microphone, state her/his name, spell it SLOWLY, and give the number and location of her/his Bethel.
- (d) Ascertain that all who are eligible to vote have received a ballot.
- (e) AGG declares the election had commenced and the ballot is open.
- (f) Order of balloting:
 Grand Guardian
 Associate Grand Guardian
 Vice Grand Guardian
 Vice Associate Grand Guardian
 Grand Guide
 Grand Inner Guard
 Grand Marshal
 Grand Outer Guard
 Grand Secretary
 Grand Treasurer
- (g) AGG opens the office of _____ and asks those aspiring to step to the microphone. When all who aspire have declared, the AGG will ask if there are others. (Need only ask twice.)
- (h) IF THERE IS ONLY ONE (1) ASPIRING, the AGG will ask,
 "All those in favor, please raise their voting cards."
 "Those opposed."
 "By your vote you have elected (name) _____ to the office of _____."
 As all who are elected have aspired it is not necessary to ask them if they accept.
 Congratulate them.

- (i) IF THERE IS MORE THAN ONE (1) ASPIRING, the AGG shall say:
 “You will write the name of your choice on the ballot marked _____.”
 “Has everyone completed the ballot?”
 “Tellers, you will please collect the ballots.”
 “Have all voted who desire to do so?”
 “I declare the ballot closed.”
 “Tellers, you may retire.”
- (j) At this stage reports may be continued until the tellers return to the room.
- (k) When the Chairman of the Tellers returns, the report should be given in the following format:
 _____ Number of eligible voters
 _____ Number of votes cast
 _____ Number of Illegal votes
 _____ Number of blank votes (less)
 _____ Number of votes required for election (Votes cast minus blank, divided by 2, no rounding, plus 1)
 _____ Number of votes cast for each candidate
- (l) IF THERE IS A MAJORITY, the AGG shall say,
 “I declare (name) _____ elected to the office of _____.”
 “Congratulations.” (Move on to next vacant office.)
- (m) IF THERE IS NO MAJORITY, the AGG shall say,
 “There is no majority. Those aspiring will step to a microphone.”
 When all have aspired the AGG shall instruct the voting delegates which ballot to use and follow the previous process until there is a majority.
- (n) When all offices have been filled the AGG shall declare the balloting closed and ask for a motion to destroy the ballots. Then calls for a second and deals with motion by voting.
- (o) AGG instructs the Chairman of the Tellers to destroy the ballots.
- (p) AGG says, “This concludes the election” and hands the gavel to the Grand Guardian.